**College of Arts & Sciences**

**Baylor University**

**Application for Research Leave**

**for Academic Year 2022-2023**

Policy on Research Leaves, BU-PP 715: <https://www.baylor.edu/risk/doc.php/339360.pdf>

**Deadline for submission of complete application: 1 November 2021**

*Department Chair approval is required before submission deadline.*

This application is *only* for:

* *Tenured faculty*, and
* *Tenure-track faculty who are in pre-tenure years 5 and 6* AND who have not previously received a Research Leave award.

*Tenure-track faculty* who are in pre-tenure years 1 through 4 do *not* submit this application. These faculty are eligible for the automatic one-semester Research Leave award in pre-tenure year 4 or 5, following successful review in year 3 or year 4, respectively. No application is required to be eligible for this automatic Research Leave.

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NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ACADEMIC RANK: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DEPARTMENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CHOOSE ONE ELIGIBILITY STATUS:

Tenured faculty: YES\_\_\_\_\_\_\_\_\_\_\_ What was first year of tenure at Baylor? \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tenured-track faculty in pre-tenure year 5 and have not previously received a Research Leave: YES\_\_\_\_\_\_

Tenure-track faculty in in pre-tenure year 6 and have not previously received a Research Leave: YES\_\_\_\_\_\_

CHOOSE LEAVE PREFERENCE:

One-semester research leave in **Fall 2022** □

One-semester research leave in **Spring 2023** □

Two-semester research leave in **Fall 2022 and Spring 2023** □

* + I am willing to accept a 1-semester leave if a 2-semester leave is not awarded □

TITLE OF RESEARCH LEAVE PROJECT:

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1. Beginning with the most-recent award, list previous Research Leave awards in chronological order.

(Add lines as needed.)

Semester & Year Title of Research Leave

\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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For items 2 through 4 below, insert the requested information beneath each item. Expand the space as needed, but please be succinct.

**2. Give a brief summary of the results of your previous Research Leave(s). Attach publications (PDFs, DOI links) or other documents resulting from the Research Leave(s).**

**3. Attach a clear description of the intended project. State the principal objectives and scope of the project and outline the methodology you will employ to accomplish the project. (Please remember that members of the Research Leave committee are not necessarily experts in your field; so, avoid technical jargon in your application.)**

**4. Provide a statement describing the probable impact of the project on your professional development and on your discipline. If appropriate, provide some comment on the project's significance to the general academic community. Indicate the products that you expect to result from this research: peer-reviewed articles, book chapters, books, conference presentations, performances, artwork, grant proposals, etc.**

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**Submission:**

See accompanying document: **Instructions for Electronic Submission of Research Leave Applications**

*Department Chair approval (in Box) is required before submission deadline.*

**Deadline for submission of application:**

**1 November 2021**